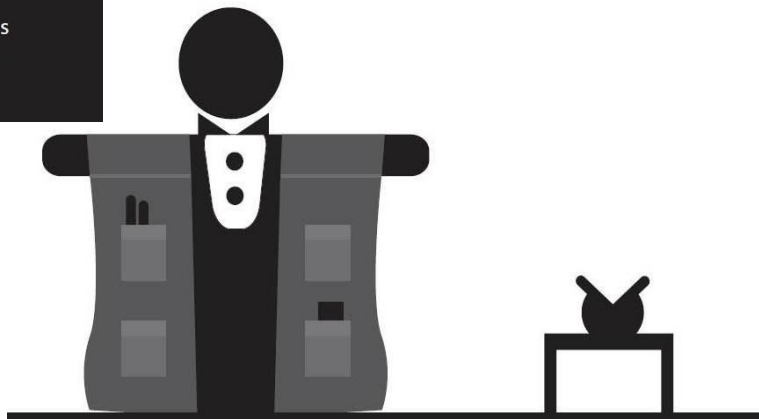
A staff search must be carried out by the store manager, an authorized person on behalf of the store manager or a member of the Loss Prevention Team.

No member of staff can be searched without a minimum of two people being present, one person carrying out the search, the other a witness. In the case of a female staff, two of the same sex as the person being searched.

No member of staff has the right to refuse to be searched as per company policy as long as these points are actioned.

At no time must a staff member be touched about any part of their person or their property.



A staff member must be invited to empty all of their pockets of contents and also display the contents of any bags, in addition to guidelines within the SOP.